

**CITY OF MUSKEGON  
CODE COMPLIANCE DEPARTMENT  
933 TERRACE ST STE 202, MUSKEGON, MI 49440  
OFFICE: 231.724.6766 FAX: 231.724.6790**

**HOUSING BOARD OF APPEALS CLAIM OF APPEAL**

*Section 10-373. Time period for filing an appeal. An appeal must be filed within 20 days of the date of any order or ruling being appealed. However, if an order required the correction of a cited violation within a shorter period of time, the appeal must be made within such shorter period. The housing board of appeals shall not have the power to extend the time limits provided for in this section.*

Please print your information:

1. Address of property under appeal: \_\_\_\_\_
2. Name of person making appeal: \_\_\_\_\_
3. Relationship to owner: \_\_\_\_\_  
(If Not Owner)
4. Address of person making appeal: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Daytime Telephone: \_\_\_\_\_
6. How long has the property been owned by the current owner? \_\_\_\_\_
7. Is the property owner-occupied or rental: \_\_\_\_\_
8. Reason for appeal (check appropriate line):  
 A City standard causes more hardship for me than others.  
 The City's order was an incorrect interpretation of the standard.  
 I have an alternative way to meet the minimum standard.  
 Other (Explain) \_\_\_\_\_  
\_\_\_\_\_
9. Date of the inspection I am appealing: \_\_\_\_\_
10. Date of the repair notice I am appealing: \_\_\_\_\_
11. Violation numbers being appealed (from repair notice): \_\_\_\_\_  
\_\_\_\_\_
12. I have already corrected the following violations listed on the repair order (indicate violation number): \_\_\_\_\_  
\_\_\_\_\_
13. My solution to the problem which I am appealing would be: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I swear that the above information is true and correct to the best of my knowledge:

\_\_\_\_\_  
Date: \_\_\_\_\_  
(Signature of person appealing)